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CLIENT INTAKE QUESTIONNAIRE

Thank you for taking the time to complete this form to the best of your abilities. Please provide additional details or comments wherever appropriate.

Date:	
Your Full Name:	
Spouse's Full Name:	_
Spouse's Lawyer's Name:	

I was referred to your office by: _____

<u>YOU</u>

Complete Mailing Address: _____

Previous address: _____

(If at current address for less than 3 years)

Phone Numbers

May we call you at home?	
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(Home): ______

(Work): _____

(Cell): _____

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-
_

Please describe your physical and mental health:

YOUR SPOUSE

My spouse is my (choose one): Husband - Wife – Common Law	Partner – Parent of Child
Complete Mailing Address:	
Previous address:	
Phone Numbers	
(Home):	
(Work):	
(Cell):	
Email Addresses	
E-mail address 1:	
E-mail address 2:	
Social Insurance Number:	
Date of birth:	
Place of birth:	
Lived in Ontario since:	
Employment	
Employer:	
Address:	-
Title/Occupation:	
Length of Employment:	

Previous Employment:	

Income from employment: _____

Income from other sources: _____

Is your spouse a member of a pension plan?: ______

Please describe your spouse's physical and mental health:

RELATIONSHIP

Date of Start of Cohabitation: _	
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Date of Marriage:

Place of Marriage:	
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Do you have a marriage certificate? _____

Date of separation:	

Is this in dispute? _____

CHILDREN

1. Child's Full Name: _____

Date of birth: _____

Grade and school: _____

Child's residence / schedule: ______

Special needs or circumstances:

2.	Child's Full Name:
	Date of birth:
	Grade and school:
	Child's residence / schedule:
	Special needs or circumstances:
3.	Child's Full Name:
	Date of birth:
	Grade and school:
	Child's residence / schedule:
	Special needs or circumstances:
Are	e there any agencies involved with your children? Please provide details.
	EVIOUS RELATIONSHIPS ou or your spouse was previously married or in a common-law relationship, please provide
	ails.

Do you have copies of any previous divorce orders or judgments?

If you or your spouse has children from a previous relationship, please provide details including full names, ages, where they are residing and arrangements for child support:

OTHER INFORMATION

List your and your spouse's life insurance policies, health and medical benefit plans, company benefits, etc.

Have you and your spouse or children ever been involved in a court case? If so, please provide details?

Are you or is your spouse presently in a new relationship with anyone? Please provide details.

Do you and your spouse have any written or verbal agreements dealing with any matter in this case (e.g., prenuptial, marriage, cohabitation or separation agreement)?

Please list any issues that you feel may be contentious and why.

Is there any other information about your case that we should have?

CLIENT'S ASSETS

List all assets (real estate, personal property items, vehicles, bank accounts, RRSPs, investments, pensions, life insurance policies, businesses, etc.). Include one-half of any assets owned jointly. Do not list your spouse's assets here.

Asset	Value on Date of Marriage	Value on Date of Separation	Value Today	Details/Comments

CLIENT'S DEBTS

List all of your debts and liabilities (mortgage, line of credit, loan, credit card, income tax, etc.). Include one-half of any debts for which you are jointly responsible. Do not list your spouse's debts here.

Debt	Value on Marriage	Value on Separation	Value Today	Details/Comments
	Wallage	Separation		

SPOUSE'S ASSETS

List all of your spouse's assets (real estate, personal property items, vehicles, bank accounts, RRSPs, investments, pensions, life insurance policies, businesses, etc.). Include one-half of any assets owned jointly. Do not list your assets here.

Asset	Value on	Value on	Value Today	Details/Comments
	Marriage	Separation		

SPOUSE'S DEBTS

List all of your spouse's debts and liabilities (mortgage, line of credit, loan, credit card, income tax, etc.). Include one-half of any debts for which he or she is jointly responsible. Do not list your debts here.

Debt	Value on Marriage	Value on Separation	Value Today	Details/Comments
	Warnage	Separation		